

# CONFIRMED MINUTES

## BOARD MEETING



At the **Board meeting in person on 3 Apr 2024** these minutes were **confirmed with the following changes:**

*Amend 4.1 to include details from the letter we received about Sport NZ partnership funding not being renewed:*

*-Partnerships Investment for the 2024–28 cycle not renewed.*

*The decision not to renew Archery New Zealand’s Partnerships Investment is made on the following basis;*

- 1. Archery NZ’s Strategic Plan does not overtly prioritise tamariki and rangatahi,*
- 2. Archery’s self-reported participation data does not demonstrate significant impact on this population group,*
- 3. A lack of governance stability compounded by limited leadership and operational capacity,*
- 4. Agreed initiatives not being completed in the past,*
- 5. We have seen limited evidence of Archery NZ’s ability to influence outcomes throughout its network from national to community levels.*

|                       |   |
|-----------------------|---|
| <b>Name:</b>          | Archery New Zealand   |
| <b>Date:</b>          | Tuesday, 12 March 2024  |
| <b>Time:</b>          | 7:30 pm to 10:20 pm (NZDT)  |
| <b>Location:</b>      | Zoom, online  |
| <b>Board Members:</b> | Cushla Matheson, Frasier Cho, Katherine Watson, Murray Prowse, Mykel Turner |
| <b>Attendees:</b>     | Administration Officer  |

### 1. Opening Meeting

#### 1.1 Confirm Minutes

**Board Meeting 13 Feb 2024**, the minutes were confirmed as presented.

#### 1.2 Interests Register

### 2. Approved Between Meetings

#### 2.1 Between Meeting Decisions

### 3. Actions from Previous Meetings

#### 3.1 Action List

| Due Date     | Action Title   | Owner             |
|--------------|--|-------------------|
| 9 Jan 2023   | Privacy and Police checks<br><b>Status:</b> On Hold  | Cushla Matheson   |
| 28 Feb 2023  | Organizational Committee to review Code of Conduct<br><b>Status:</b> In Progress                                   | Vincent McCartney |
| 29 Sept 2023 | Review of National Tournaments bid document<br><b>Status:</b> In Progress  | Murray Prowse     |
| 12 Jan 2024  | Proposed edit to committee terms of reference<br><b>Status:</b> Completed on 3 Apr 2024                            | Cushla Matheson   |
| 16 Jan 2024  | Invite Life Members to the February board meeting<br><b>Status:</b> Completed on 13 Feb 2024                       | Katherine Watson  |
| 13 Feb 2024  | Review Board Charter<br><b>Status:</b> Completed on 28 Mar 2024  | Murray Prowse     |
| 13 Feb 2024  | Contact Tu Manawa Active to check funding eligibility<br><b>Status:</b> In Progress                                | Katherine Watson  |
| 13 Feb 2024  | Discuss HP levy with FARC<br><b>Status:</b> Completed on 13 Feb 2024   | Katherine Watson  |
| 13 Feb 2024  | Murray will make contact with NZFAA to see where we can get indoor nets<br><b>Status:</b> Completed on 12 Mar 2024 | Murray Prowse     |
| 13 Feb 2024  | Archery NZ photos update<br><b>Status:</b> Completed on 12 Mar 2024  | Katherine Watson  |
| 27 Feb 2024  | Create Appointment Panel<br><b>Status:</b> Completed on 28 Mar 2024  | Katherine Watson  |
| 12 Mar 2024  | Check health and safety forms are being sent to George<br><b>Status:</b> Completed on 28 Mar 2024                  | Katherine Watson  |

### 4. Major Decisions and Discussions

#### 4.1 Sport NZ Funding '24/'25

This news will be communicated to members in the newsletter

We are already addressing some of the points in the letter, this also needs to be communicated over time to Sport NZ

#### 4.2 Service Awards

Ideas in past for recommending regional level awards for some who do amazing things more for clubs rather than Archery NZ and the sport as a whole.

Service awards can only be awarded to one person one time. This leaves Toni Trim, Fleur Maggs, Patsy Vercoe,



#### **Selected service awards for Fleur Maggs, Patsy Vercoe, and Toni Trim**

Selected service awards for Fleur Maggs, Patsy Vercoe, and Toni Trim

**Decision Date:** 12 Mar 2024  
**Mover:** Katherine Watson  
**Seconder:** Murray Prowse  
**Outcome:** Approved

### 4.3 World Cup 3 2024 Selection



#### Select Finn Matheson to attend World Cup 3 2024

Cushla Matheson abstains

**Decision Date:** 12 Mar 2024  
**Mover:** Katherine Watson  
**Seconder:** Mykel Turner  
**Outcome:** Approved

### 4.4 Discussion: Selection Committee Reports

Specific information is required from the selection committee for future recommendations to the board. This includes:

-Data that selection is based on and notes

For a medium term solution, selection policy could go back to High Performance to allow more flexibility in policy

### 4.5 Update Tournament Rules

Add to Tournament Rules 1.7.2

-Representative uniforms may be worn in a domestic tournament, as per terms listed in the Code of Conduct

-Supporter shirts i.e. non-representative uniforms, are exempt from the Code of Conduct requirements

Future non-selection shirts can be looked into  
Athlete code of conduct, refer to committee



#### Amend section 1.7.2 of the Tournament Rules to specify representative uniforms may be worn

Amend section 1.7.2 of the Tournament Rules to specify

-Archery NZ representative uniforms worn domestically at any competition must be worn in compliance with athlete code of conduct. Note this excludes all non-representative uniforms provided by Archery NZ, including supporters shirts

**Decision Date:** 12 Mar 2024  
**Mover:** Katherine Watson  
**Seconder:** Frasier Cho  
**Outcome:** Approved

### 4.6 Junior Burton Round



#### Accept the recommendations for integrating the Junior Burton round

1. Inform the records officer that the Junior Burton Round is registered and that any scores shot under the correct conditions i.e. Major Tournaments held on the 6th of February 2024 and after that date are eligible for said records.

2. Add the Junior Burton to the Archery NZ shooting rules at the next revision.
3. Review the Tournament and Shooting rules regarding all Interclub type Tournaments to make sure they are fit for purpose e.g. should they have a separate section with the rules.
4. That the pin scores for the Junior Burton be the same as the Burton Round and that all scores shot for in the Junior Burton Round on the 6th of February 2024 are eligible. I believe Fluer who looks after the Pins and Badges has sought a quote for the required badges.
5. The current Pins and Badges poster on the Archery NZ website be updated to include the Junior Burton Round.

**Decision Date:** 12 Mar 2024  
**Mover:** Katherine Watson  
**Seconder:** Murray Prowse  
**Outcome:** Approved

#### 4.7 Records Review

Refer to Technical Committee

#### 4.8 Online Zoom Presentations

Recommending that we take online information sessions to the committees

#### 4.9 Discussion - Nationals being part of a pathway to HP events.

Looking at seeing if Nationals should be a criteria based entry competition which would be smaller pinnacle event with feeder events, or to continue as a place for everyone at all levels of archery.

Questions about issues with funding and finances with smaller competitions, but also about limited resources with a large number of people. Large numbers is currently solved with a split field approach.

We do not have any plans to move away from an open entry system to nationals, but we note that the number of participants can be a barrier to clubs hosting nationals

#### 4.10 Auckland CQT Entry Fees

We note that due to Sport NZ partnership for funding not being renewed, balance must be considered.



##### **Fund 50% of each Archery NZ archer's entry fee for the Auckland CQT**

Partial contribution from Archery NZ will be made for the Auckland CQT.

**Decision Date:** 12 Mar 2024  
**Mover:** Katherine Watson  
**Seconder:** Mykel Turner  
**Outcome:** Approved

#### 4.11 Appointment Panel



##### **Create an appointment panel for the appointed board position**

Create an appointment panel made of 3 board members, Mykel Turner, Cushla Matheson, Katherine Watson, and 2 life members Carole Hicks and Les Jones.

To consider the application for the appointed board member. Katherine will chair the panel

**Decision Date:** 12 Mar 2024  
**Mover:** Katherine Watson  
**Seconder:** Cushla Matheson  
**Outcome:** Approved

## 5. Membership

### 5.1 Current Members

## 6. Sub-Committees

### 6.1 FARC

Refer pin suggestion to Membership and Development

### 6.2 HP Committee

### 6.3 Wellbeing, Inclusivity & Diversity

### 6.4 Clubs Committee

### 6.5 Membership & Development

### 6.6 Organisational Management Committee

## 7. Role Reports

### 7.1 Premier Events

LOC is well skilled and experienced. More details about field rounds are requested



### **Accept Auckland Archery Club's bid for Outdoor Nationals 2025**

Accept Auckland Archery Club's bid for Outdoor Nationals 2025, with a note to clarify field matchplay details

**Decision Date:** 12 Mar 2024  
**Mover:** Murray Prowse  
**Seconder:** Katherine Watson  
**Outcome:** Approved

### 7.2 Health & Safety

Ask clubs committee to distribute this to clubs, as we highly recommend adopting this policy.

No motion is required, as this is a recommendation

## 8. Other Business

## 9. Close Meeting

### 9.1 Close the meeting

**Next meeting:** Board meeting in person - 3 Apr 2024, 6:30 pm

#### Approved decisions made between meetings



##### **Asia Cup Stage 3 2024 Athlete Selection**

The Board accepts the Selection Committee recommendation of the following athletes for Asia Cup Stage 3 2024:

Isabella Wassilief and Ben Trim

**5 Supported:** Cushla Matheson , Frasier Cho , Katherine Watson , Murray Prowse , Mykel Turner

**0 Opposed:**

**0 Abstained:**

**Decision Date:** 6 Mar 2024

**Outcome:** Approved



##### **Asia Cup 3 2024 Officials Selection**

The Board accepts the High Performance sub committee nomination of the following official to Asia Cup 3 2024:

Iain Hamilton (Coach manager)

**5 Supported:** Frasier Cho , Katherine Watson , Murray Prowse , Mykel Turner , Cushla Matheson - To clarify this is a transfer of his selection from Asia cup 2 to Asia cup 3

**0 Opposed:**

**0 Abstained:**

**Decision Date:** 10 Mar 2024

**Outcome:** Approved

Katherine Watson  
12 Apr 2024